



Northborough Free Library

34 Main Street

Northborough, MA 01532-1997

Phone: (508) 393-5025

www.northboroughlibrary.org

Board of Library Trustees

AGENDA

Tuesday, November 13, 2018

7:00 p.m.

Conference Room

1. Call to order and opening remarks
 - Update on open Trustee seat
 - New MBLC Trustee Handbooks
 - Mass. Library Trustees Association meeting on November 17th @ 9:30 a.m.
2. Approval of minutes of October 9, 2018
3. Library Director's Report
 - Review Proposed FY2020 Budget
 - FY2018 usage statistics included in Annual Report Information Survey (ARIS)
 - Revisit proposed policy on issuing library cards to out-of-state residents
4. Committee Reports:
 - Administrative Committee:
 - Proposed Bylaws review
 - Long Range Planning Committee – no report
 - Building and Grounds Committee:
 - Update on public procurement for repair of Gale Library using CPA funds
 - Proposed restoration of the pocket doors in the Gale Library using CPA funds
 - Update on building & space planning survey
 - Development Committee:
 - Update on Planning Study with Carlton & Co.
 - Update on 2018 annual appeal mailing
 - 150th Anniversary Committee:
 - 150th Jubilee on April 6, 2019
 - Update on meeting with Friends of the Library Board on October 31, 2018
 - Technology Committee:
 - Update on proposed wireless print solution (Canon USA)
5. Date of next meeting: December 11, 2018
6. Any other business that may come before the Board
7. Adjournment